



INDIAN INSTITUTE OF FOREIGN TRADE

B-21, Qutab Institutional Area, New Delhi-110016

F. No. EnM-18022/1/2025-26

Date: 13/05/2025

DISPOSAL OF SCRAP MATERIAL

Sealed quotations are invited from scrap dealers for removal and sale of scrap material at IIFT Campus, New Delhi, on "as is where is basis" in the format enclosed herewith:-

A. Important Dates

- Start Date of availability of quotation: 13/05/2025 (11:00 A.M.)
- Date of inspection of scrap material: 19/05/2025 (10 AM to 05 PM)
- End Date of submission of quotation: 23/05/2025 (3:00 P.M.)
- Date of opening of quotation: 23/05/2025 (3:30 P.M.)

B. Vendor Details

1. Name _____

2. Telephone No/Mobile No. _____

3. Address: _____

4. G.S.T NO. _____ 5. PAN No. _____

6. Email Id. _____

7. Details of EMD (DD/RTGS) : _____

C. Terms and Conditions

(i) The bidders has to submit an amount of Rs. 5,000 /- towards EMD. The bidder shall furnish the bid security / EMD through a DD in favour of “Indian Institute of Foreign Trade, Delhi” or through NEFT/RTGS in favour of “Indian Institute of Foreign Trade, Delhi” as per details given below:-

Details for NEFT/RTGS are as under:

Beneficiary Name: Indian Institute of Foreign Trade

Bank Name & Address: Indian Bank, 7, S.J.S.Marg, Mehrauli Institutional Area, New Delhi 110016

IFSC code - IDIB000M089

MICR code - 110019018

A/c No.- 767635122

(ii) The bidder has to deposit applicable TCS and GST (as per applicable rates) in addition to rates/amount quoted by the bidder.

(iii) All the goods must be transported/lifted within 72 hours from the date of receipt of order, otherwise the institute will not be liable for any damages.

(iv) If the buyer does not purchase the Goods after the order is placed, the buyer will be debarred/restricted by the institution from submitting his/her bids to the Buyer for next 3 years in addition to forfeiture of EMD.

(v) All the goods will be weighed in the Institute premises.

(vi) The cost of labour and transportation of the goods shall be borne by the buyer himself.

(vii) Below mentioned rates will be valid for 03 months from the date of award of work. The selected vendors will be called from time to time to lift different goods on the basis of highest quoted bids.

(Viii) IIFT reserves the right to reject any or all the bids or cancel/withdraw the invitation for bid without assigning any reasons whatsoever thereof. IIFT does not bind itself to accept highest bid. The Institute reserve the right to award the work to a single party or to split the work amongst two or more parties as deemed necessary without assigning any reason thereof. The vendor is bound to accept the portion of work as offered by IIFT after split up at the quoted/negotiated rates. No claim of the vendor whatsoever shall be entertained by IIFT on this account.

-SD-

**Assistant Registrar
Estate & Maintenance Section
Indian Institute of Foreign Trade
New Delhi**

D. Price Schedule

For Disposal of Non-asset Items :

Item No.	Particulars of Stores	Rate (Rs.)/दर (रुपये)
I	II	III
1	Card Board	Rs. Per Kg
2	News Paper	Rs. Per Kg
3	Wood	Rs. Per Kg
4	Paper	Rs. Per Kg
5	Iron	Rs. Per Kg
6	Plastic	Rs. Per Kg
7	Aluminum	Rs. Per Kg

-SD-

**Assistant Registrar
Estate & Maintenance Section
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New Delhi**

Signature of Bidder:-

Copy to :-

1. IIFT Notice Board.
2. IIFT Website.